

# Litter Pick Pack



## IN THIS LITTER PICK PACK YOU WILL FIND:

- MORE ABOUT BRISTOL CLEAN STREETS CAMPAIGN
- A LITTER PICK SAFETY CHECKLIST
- WHAT BRISTOL WASTE COMPANY CAN DO TO HELP
- YOUR GUIDE TO ORGANISING A LITTER PICK
- SOME USEFUL CONTACTS
- RISK ASSESSMENT FORM



### Introducing Bristol Clean Streets campaign

Mayor Marvin Rees has made a pledge that Bristol will be measurably cleaner by 2020. Measurably cleaner means less litter, fly tipping, fly posting, graffiti, dog fouling, gum and weeds in the city; as well as much more reuse, repairing and recycling so that less waste is produced and disposed of in landfill.

Thank you for wanting to help with the campaign. It is really important that you work safely during your litter pick.

Here is a list of things to consider:



## Litter pick safety checklist

- ✓ Avoid direct contact with litter at all times – use the litter picking sticks provided and do not touch anything with your hands
- ✓ Be aware of your environment and do not put yourself at risk whilst picking litter – this is especially important near roads
- ✓ Do not pick when visibility is poor and only pick in daylight hours
- ✓ Rubbish bags should not be compressed using hands or feet as this can accidentally puncture the skin
- ✓ Do not pick up any items that cannot easily be identified or where they are clearly hazardous such as asbestos. Report to [Bristol City Council](#) on 0117 922 2100
- ✓ Do not attempt to remove animals or their faeces. If the animal is dead report it to [Bristol City Council](#) on 0117 922 2100. If the animal is alive report to the [RSPCA](#) on 0300 1234 999
- ✓ Any needles or drug paraphernalia needs to be left alone and reported to [Bristol City Council](#) on 0117 922 2100
- ✓ Avoid contact with the body when carrying plastic bin bags
- ✓ Do not attempt to pick up any large or potentially heavy items such as gas bottles or canisters
- ✓ Ensure any cuts or abrasions are clean and covered with a waterproof plaster
- ✓ Clean hands thoroughly before eating food or drinking
- ✓ Wear sturdy shoes or boots and weather appropriate clothing
- ✓ Always wear a high visibility vest, be aware of traffic at all times and stop picking to allow any vehicle to pass
- ✓ Stay clear of cliff edges, water, rocks and large areas of mud
- ✓ Do not overfill bin bags and avoid lifting heavy objects or sacks alone
- ✓ Follow local rules as well as our guidelines, including safe and lawful parking
- ✓ Do not confront anyone you see littering



## What Bristol Waste Company can do to help

Once you have decided to do a litter pick – hopefully with like-minded members of your local community. We can help you by lending you some equipment:

Our litter picking kit includes:

- litter picking sticks (adult and children sizes)
- high visibility vests (adult and children sizes)



- refuse and/ or recycling bags
- stickers to affix on your full bags
- everything neatly packed in a duffle bag

If you are planning to borrow our equipment, you will have to sign an agreement on the day of collection to say you have read and will adhere to all our guidelines about making health and safety paramount. All equipment hire is free of charge. If the equipment gets damaged or lost, please report it as soon as possible or upon return. The responsible person will have to organise for the kits to be picked up and returned to our Albert Road depot (please use Gate 1 to enter the site) within an agreed time frame.

We will also collect the waste and recycling that you pick up during your litter pick free of charge from an agreed collection point. Please ensure you put the stickers we will provide on the bag so we can identify your efforts.



## Your guide to organising a litter pick

To ensure your litter pick is as safe and well thought out as possible please take time to read these planning tips.

### 1. PLAN AHEAD

Choose an area you want to clean up. If it is Bristol City Council land then you need to get the permission from them to conduct the event. If it's privately owned land, please get permission from the landowner(s). If you need help locating them, contact Bristol City Council. Once you know where you would like to hold your litter pick decide when you want to do it. If it is a one-off event then think about who you'd like to join in and when they might be available.

If you would like to run regular litter picking activities then ask us if we know of other communities doing the same in your area or find your nearest litter group on the Litter Action website. You can share ideas with them, learn about what they do, find out how they got funding for their equipment and how they try to stop littering in the first place.

### 2. TELL PEOPLE – AND US

Tell your friends, family, and neighbours you need their help.

Make it easy for people to join in - can they just drop in for 10 mins?

Use posters, word of mouth, social media and community notice boards to advertise your event locally.

Some useful online networks to recruit volunteers include:

- [Volunteer Bristol](http://www.volunteerbristol.org.uk/) (<http://www.volunteerbristol.org.uk/>)



- [Project Dirt](http://www.projectdirt.com/cluster/bristol/) (<http://www.projectdirt.com/cluster/bristol/>)
- [Litter Action](http://www.litteraction.org.uk/) (<http://www.litteraction.org.uk/>)
- [Do-It](https://do-it.org/) (<https://do-it.org/>)
- [Helpfulpeeps](https://www.helpfulpeeps.com/) (<https://www.helpfulpeeps.com/>)
- [Cities of Service Bristol](http://www.citiesofservice.org/content/bristol-uk) (<http://www.citiesofservice.org/content/bristol-uk>)

Hit the headlines – your clean up event is an excellent opportunity for you, your group or organisation to get some publicity. Approach the local press at least one week before the event. If they are unable to cover the event, why not send them a brief story and photograph afterwards.

If you tell Bristol Waste at [hello@bristolwastecompany.co.uk](mailto:hello@bristolwastecompany.co.uk) we can share your news on our website and social media channels.

### 3. HEALTH AND SAFETY

**Bristol Waste takes Health and Safety very seriously. Please think carefully about the location of your litter pick and ensure that all participants understand the need to act in a safe manner. Be especially careful near roads and keep a close watch on any children involved. It is also really important to wear sturdy shoes or boots and not to use your hands to pick up any waste – only use the litter picking sticks provided.**

**There is an example risk assessment form included in this guidance to help you with health and safety considerations.**

### 4. CHECKLIST

Prepare yourself and your helpers for the day:

- Decide where and when you will meet
- Think about if and how to split the group up to cover the area
- Decide how long you will litter pick, when you will take breaks
- Think about refreshments and what toilet facilities are available. Is there a local nearby business that might offer all involved a free cuppa? Consider using a map
- Think about first aid, safety and hygiene – will there be a first aider in the group, do you have a supply of antibacterial wipes or hand gel, take some plasters and antiseptic for any cuts or grazes (but please note that no-one should be touching litter with their hands)
- Read and, if possible, print a copy of the litter pick safety checklist
- Have you considered completing a risk assessment; is there anything else you need to prepare for the day?
- Decide if you will collect recycling. You'll need to have two types of bags from us
- Think about who will document the event, such as take photos and get permissions to use the images



## 5. ON THE DAY

On the day please ask people to sign in.

When you are ready please brief the group on:

- the Litter Pick Safety Checklist
- meeting points, break and finish times
- where to place the collected litter/recycling – consider using a map
- who the first aider is or what to do if an injury occurs
- let them know to use #BristolCleanStreets for sharing on social media
- thank them for joining
- exchange mobile phone numbers to ensure good communication links within the group

Also check:

- everyone has appropriate clothing and footwear for the weather and terrain and was provided with a high visibility vest. Bristol Waste does not supply gloves as hands should not be used for picking up litter
- there is sufficient supervision for young/vulnerable volunteers

Always be considerate to wildlife and people using the area:

- do not disturb animals or damage plants
- do not remove “natural” rubbish like logs, stones and weeds
- do not try and release entangled animals. See our list of useful contact numbers for who to call for help

PS. Do make time for a photo. It is helpful for everyone to see pictures that show the scale of the problem and the effort and time people are taking to clean the streets of Bristol. Ensure you get permissions if using photos of people. Before and after photos are great for showing what has been achieved.

## 6. COLLECTION

After the event please ensure that the litter and recycling was collected at the agreed time from the agreed location. If not, please contact us at [hello@bristolwastecompany.co.uk](mailto:hello@bristolwastecompany.co.uk)



## 7. ADD A STAT

Tell us how you got on...

- how many people joined in?
- how many bags of rubbish and recycling were collected?

If you have a photo and the permissions for us to publish it please send it our way! (via email or social media).

### Some useful contacts

- Emergency services: 999 or 112
- Bristol City Council Waste Management to report hazardous waste or drug/sex paraphernalia: 0117 922 2100
- RSPCA for animals in distress: 0300 123 4999
- Bristol Waste Company Engagement Team (Mon-Fri) 0117 304 9022

We would like to **thank you** for joining in the effort to clean the streets of our city. Please don't forget to tell us how you get on and send us pictures from your pick.

[www.bristolwastecompany.co.uk](http://www.bristolwastecompany.co.uk)

[www.bristol.gov.uk](http://www.bristol.gov.uk)

[#bristolcleanstreets](https://twitter.com/bristolcleanstreets)

Facebook: [bristolwaste](https://www.facebook.com/bristolwaste)

Instagram: [bristolwastecompany](https://www.instagram.com/bristolwastecompany)







**People especially at risk:** Children/vulnerable adults

<b>Risk = severity x likelihood</b>	
<b>Severity rating</b>	<b>Likelihood</b>
0 = No injury or illness	0 = zero to very low
1 = First aid injury or illness	1 = very unlikely
2 = Minor injury or illness	2 = Unlikely
3 = Over 3 day injury or illness	3 = Likely
4 = Major injury or illness	4 = Very likely
5 = Fatality or permanent disability	5 = Almost certain

